TECHNICAL PROGRAM
ABSTRACT REVIEW CRITERIA

Introduction

The abstract review group consisting of technical committee members will undertake a review of all abstracts and provisionally allocate acceptable ones into a draft program for the Technical Committee Chairman's consideration. iPosters are a separate category when uploading an abstract. The submitter must choose if he is submitting his abstract either for an oral presentation or an iPoster presentation.

Major Milestones for Abstract Review

ITEM	DEADLINE
Abstract Submission Closes	24th June 2019
Response to Authors	28th July 2019
Technical Program Finalized	1st August 2019

Abstract Review Process

Technical Committee members will review abstracts submitted for their session based on the Abstract Review Criteria and will submit the Abstract Score on the system no later than 13th July 2019

	Criteria	Score (0-5)
Quality of Content	Introduction/Rationale	
	Objectives	
	Methods/approach	
	Results/practice implications	
	Conclusions	
Educational Value	Interest and appeal to process engineering audience	
	Important contribution to research/practice/theory or knowledge	
	Novel or innovative contribution, relevant to the conference theme	
Quality of Written Abstract	Self-contained	
	Coherent & readable	

Abstract Review Criteria

1. Each abstract will be reviewed by 3 committee members and final acceptance will be done by the Technical Committee Co-Chairs

Individual Criterion Outlined

Quality of Content

Introduction/Rationale

Introduction or rationale must provide a clear background to the rest of the abstract, and should be reinforced in the conclusion.

Objectives

Objectives must outline the content or expectations of either the project (generally appropriate for research, practical case studies and education topics) or the presentation (may be more appropriate for experience-based presentations, workshops or other presentation formats).

Methods/approach

Methods or approach must provide a clear description of the methodology used, and it must be appropriate to the objectives and rationale of the project or presentation.

Results/practice implications

Results or practice implications must indicate clearly the findings of the project/presentation, and they must be consistent with the methodology and objectives.

Conclusions

Conclusions must be consistent with the introduction or rationale and objectives so that the information is complete.

Educational Value

Interest and appeal to process engineering audience

What would be of interest to them? Is the content relevant? Does it bring a perspective that is relevant to current practice?

Important contribution to research/practice/theory or knowledge

Does the abstract indicate the possibility of changing current practice? Does it add significantly to the current body of work in this area?

Novel or innovative contribution, relevant to the conference theme

Is the information novel/unique/innovative in some way? Is the approach or methodology new or different from known approaches? Do the results provide support for a new approach or for changing an accepted approach? Are the ideas presented provocative? Does the abstract reflect the theme of the conference?

Quality of Written Abstract

Self-contained

Is the abstract self-contained? It is important to consider grammar and writing style in this section only, and not let poor grammar influence all ratings; some readers rate this section first and rate on first impressions. Try to be objective. Look for judicious use of acronyms, abbreviations, references.

Coherent & Readable

The abstract should be clear on first reading; repeated readings for clarity indicates lower readability. The content should be in a logical sequence. Remember that English may not be the first language of many authors